

# FAREHAM

## BOROUGH COUNCIL

### Report to Scrutiny Board

**Date**                    **16 March 2017**

**Report of:**            **Director of Finance and Resources**

**Subject:**              **FINAL REVIEW OF THE WORK PROGRAMME 2016/17 AND  
DRAFT WORK PROGRAMME 2017/18**

#### **SUMMARY**

At its meeting on 31 January 2017, the Board received a report which gave preliminary information to assist the end of year review of the work programme of the Board. Members also received the first draft of the proposed work programme for 2017/18.

#### **RECOMMENDATION**

Members are now invited to:-

- (a) review the outcome of the work programme of the Scrutiny Board for 2016/17;
- (b) inform the Council of the Board's view on the outcome of the call-in arrangements for 2016/17;
- (c) agree a provisional work programme of the Board for 2017/18; and
- (d) submit the provisional work programme of the Board for 2017/18 to the Council.

## **INTRODUCTION**

1. At the meeting of the Board in January, members received some preliminary information to assist in the end of year review of the work programme of the Board. This is the last cycle of meetings for this year and the Board is invited to finalise its review of this year's work and consider the draft programme for 2016/17.

## **THE BOARD'S TERMS OF REFERENCE**

2. Under its terms of reference, the Scrutiny Board is responsible for:-
  - maintaining an overview of the discharge of the Council's Executive functions;
  - exercising the right to call-in, for reconsideration, any decisions made but not yet implemented by the Executive (and individual Executive members) or key decisions made by officers in exercise of their delegated powers;
  - reviewing and/or scrutinising any decisions made or actions taken in connection with the performance of any of the Council's functions;
  - reviewing and/or scrutinising any matter affecting the strategic plans and financial affairs of the Council; and
  - considering matters affecting the area or local people and, in so doing, reviewing and scrutinising the performance of other public bodies in the area or referring such scrutiny to the relevant Review Panel.

## **SCRUTINY BOARD WORK PROGRAMME – CURRENT YEAR 2016/17**

3. Appendix A contains details of the current year's work programme, for review by the Board. As this is the last meeting of the municipal year, the outcomes of items on this meeting's agenda are obviously not referred to in the schedule.
4. The Board is reminded that there has been one call-in this year, relating to a decision made by the Executive regarding the Termination of the Traffic Management Agreement with Hampshire County Council. Given the information provided at the call-in meeting, the decision made by the Executive was accepted.
5. As the call-in procedure is operating satisfactorily, there is no reason to suggest that the arrangements should be amended and it is recommended that the Council be advised accordingly.

## **SCRUTINY BOARD WORK PROGRAMME – NEXT YEAR 2017/18**

6. Appendix B sets out as a preliminary draft work programme, details of the general business of the Board, which it is known, at this stage, will arise during the course of the coming year. As the Council has decided on the dates for meetings, these have been included in the schedule. It is for members to decide whether they are in agreement with the scheduling of these general matters, having taken account of any other proposed items put forward by the Board.
7. It is also for the Board to consider whether any review of items under the Council's policy framework would be included in the 2017/18 programme. Appendix C contains a list of the plans and strategies currently contained in the Council's policy framework.

8. In connection with next year's programme, members will recall that in January they considered a list of external agencies operating in the Borough and decided that members of the Board e-mail the Chairman with any suggested external reviews that it might wish to carry out during 2017/18, for consideration at its meeting in March 2017.

### **RISK ASSESSMENT**

9. There are no significant risk considerations in relation to this report.

### **CONCLUSION**

10. Members are now invited to:-

- (a) review the outcome of the work programme of the Scrutiny Board for 2016/17;
- (b) inform the Council of the Board's view on the outcome of the call-in arrangements for 2016/17;
- (c) agree a provisional work programme of the Board for 2017/18; and
- (d) submit the provisional work programme of the Board for 2017/18 to the Council.

### **Appendices:**

**Appendix A – Current Work Programme 2016/17**

**Appendix B – Outcomes 2016/17**

**Appendix C – Draft Work Programme 2017/18**

**Appendix D – Policy Framework**

### **Background Papers:**

### **Reference Papers:**

### **Enquiries:**

For further information on this report please contact Andrew Wannell. (Ext 4620)

## SCRUTINY BOARD – CURRENT WORK PROGRAMME 2016/17

DATE	SCRUTINY BOARD ITEM
19 May 2016	Review of Work Programme 2016/17 Presentation from Head of Project Integra Receive Minutes of Meetings of Policy Development and Review Panels
23 June 2016	Review of the Work Programme 2016/17 Presentation by, and questioning of, the Executive Member for Health and Housing Receive Minutes of Meetings of Policy Development and Review Panels
15 September 2016	Review of the Work Programme 2016/17 Receive Minutes of Meetings of Policy Development and Review Panels
24 November 2016	Review of the Work Programme 2016/17 Vanguard Update Review of the Medium Term Finance Strategy Receive Minutes of Meetings of Policy Development and Review Panels
<del>12 January 2017</del> 31 January 2017	Preliminary Overall Review of Work Programme 2016/17 and Draft 2017/18 Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2017/18 Housing Revenue Account Budget and Capital Plans 2017/18 Presentation by, and questioning of, the Executive Member for Leisure and Community Receive Minutes of Meetings of Policy Development and Review Panels
16 March 2017	Final Review of Work Programme 2016/17 and Draft Work Programme 2017/18 Presentation by, and questioning of, the Executive Member for Planning and Development

	Receive Minutes of Meetings of Policy Development and Review Panels
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Items to be assigned:

- Review of the implementation of the universal credit system and its impact on the residents of Fareham
- Minutes of meetings of the Portchester Crematorium Joint Committee (as appropriate)
- Presentation by, and questioning of, the Executive member for Policy and Resources (June 2017)
- Review of Corporate Strategy and Corporate Priorities
- Scoping Report for Questions and Answers of Two Saints

**SCRUTINY BOARD WORK PROGRAMME 2016/17 - OUTCOMES****APPENDIX B**

<b>Date of Meeting</b>	<b>Subject</b>	<b>Type of Item</b>	<b>Action by Board</b>	<b>Outcome</b>	<b>Link Officer</b>
19 May 2016	Presentation from Head of Integra	Presentation	<p>The Board received a presentation from Chris Nobel, the Head of Project Integra.</p> <p>The presentation gave the Board an overview of Project Integra, the areas of work covered under the Partnership, the achievements that they have made and the challenges for the future.</p> <p>Councillor Keeble requested that a Member visit to the Materials Recovery Facility and the Energy Recovery Facility be arranged for this year. Chris Noble informed the Board that there were dates already set for this year for visits to both facilities and that Members would need to liaise with the Refuse, Recycling and Transport Manager regarding this.</p> <p>It was AGREED that Chris Noble be thanked for his information presentation.</p>	Completed	Paul Doran

	<p>Minutes of Meetings of Policy Development and Review Panels</p>		<p>The Board was asked to receive the minutes of the Policy Development and Review Panels held since 1 March 2016.</p> <p><b>(1) Minutes of meeting Wednesday, 2 March 2016 of Leisure and Community Policy Development and Review Panel</b></p> <p>The Chairman addressed the Board and explained that unfortunately there was no representative of the Leisure and Community Policy Development and Review panel available to present the minutes, but advised members that she was happy for them to receive them if there were no questions arising from them.</p> <p>It was AGREED the minutes be received.</p> <p><b>(2) Minutes of meeting Tuesday, 8 March 2016 of Public Protection Policy Development and Review Panel</b></p> <p>The Chairman advised that the Chairman of the Public Protection Policy Development and Review panel was unable to attend this meeting but would like to present the minutes of the Public Protection Policy Development and Review</p>	<p>Completed</p>	<p>Andrew Wannell</p>
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			<p>Panel meeting held on 8 March 2016 at the next meeting of the Scrutiny Board on 23 June 2016.</p> <p>It was AGREED that the minutes be deferred to the meeting on 23 June 2016.</p> <p>(3) Minutes of meeting Thursday, 10 March 2016 of health and Housing Policy Development and Review Panel</p> <p>The Chairman of the Health and Housing Policy Development and Review panel, Councillor B Bayford was invited to present the minute of the meeting held on 10 March 2016.</p> <p>It was AGREED that the minutes be received.</p>		
	Review of the Board's Work Programme 2016/17	Programming	<p>The Board considered a report by the Director of Finance and Resources which reviewed the work programme for 2016/17.</p> <p>Councillor Mandry referred to Appendix B of the report which outlined progress on actions since the last meeting. He enquired as to whether the Director of Finance and Resources had followed up on the Board's request that the Executive Leader include an update on the Solent Local Enterprise Partnership</p>		

			<p>(LEP) in his announcements at Council meetings. The Director of Finance and Resources confirmed that the Executive Leader is aware of the Board's request and has agreed to provide an update on the Solent (LEP) at Council meeting if there is something of significance that he feels Members should be aware of.</p> <p>Councillor Mandry also requested an update on the trial being undertaken in Portchester with regards to tackling dog waste issues. The Director of Operations addressed the Board and explained that the trial has only been operating since the beginning of April and therefore is too early to know whether it has made a significant impact or not. He did inform members that at the end of May they would be looking to review the publicity campaign for this trial to assess the effectiveness of it, and that this would be reported to the Streetscene Panel. In addition to this he will provide a briefing note that can be presented to the Scrutiny Board to provide an update on the trial.</p> <p>The Director of Finance and Resources also informed the Board that the Executive Leader had made the</p>		
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			<p>decision that the Scrutiny Board would be tasked with reviewing the Health and Housing Portfolio, giving particular attention to health provision, and suggested that an item titled 'Review of Corporate Strategy and Corporate Priorities' be added to the work programme for the September meeting.</p> <p>It was AGREED that the Board:-</p> <p>(a) add a report on Review of Corporate Strategy and Corporate Priorities to the work programme for the September meeting;</p> <p>(b) note the progress on actions since the last meeting, as set out in Appendix A; and</p> <p>(c) subject to the inclusion of the report outlined in (a) approve the work programme for 2016/17, as set out in Appendix B.</p>		
23 June 2016	Presentation By, and Questioning of, The Executive Member for Health and Housing		<p>The Board received a presentation by Councillor Mrs K Mandry, Executive Member for health and Housing, on the areas of service within the portfolio, providing details on how the service was performing, any achievements made and the key priorities for the future. These services included:</p> <ul style="list-style-type: none"> <li>• Health Services</li> <li>• Tenancy Services</li> <li>• Responsive Repairs</li> <li>• Housing Options</li> </ul>	Completed	Paul Doran

			<ul style="list-style-type: none"><li>• Private Sector Housing</li><li>• New Developments</li></ul> <p>At the invitation of the Chairman, Councillor Mrs Trott addressed the Board on this item and raised the issue of homelessness, and enquired how the Council are looking to handle this in the future. The Head of Housing, Revenue and Benefits addressed the Board and explained the challenges that they face in trying to tackle this issues, with the biggest challenge being that a large number of people who are homeless are choosing to sleep rough and do not want the help of the Council as there is an expectation that by accepting support they will agree to taking help to combat drug/alcohol/mental health issues and they are not ready for this. She also informed the Board that the Homelessness Strategy will be reviewed next year and time will be given to looking into the issue of homelessness and how it can be tackled.</p> <p>Councillor Mrs Mandry further addressed the Board and offered all new members the opportunity to have a visit to the newly completed Collingwood Court.</p> <p>It was AGREED that Councillor Mrs K Mandry, Executive Member for Health and Housing be thanked for her</p>		
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			informative presentation.		
	Minutes of Meetings of Policy Development and Review Panels		<p>The Board was asked to receive the minutes of the meetings of the Policy Development and Review Panels held since 1 March 2016.</p> <p>(1) Minutes of Meeting Tuesday, 1 March 2016 of Planning and Development Policy Development and Review Panel.</p> <p>The Chairman of the Planning and Development Policy Development and Review Panel, councillor A Mandry was invited to present the minutes of the meeting held on 1 March 2016.</p> <p>It was AGREED the minutes be received.</p> <p>(2) Minutes of Meeting Thursday, 3 March 2016 of Streetscene Policy Development and Review Panel.</p> <p>The Chairman of the Streetscene Policy Development and Review Panel, Councillor L Keeble was invited to</p>		Andy Wannell

			<p>present the minutes of the meeting held on 3 March 2016.</p> <p>He informed the Board that at the next meeting of the Panel there will be a Member's Open Forum, this is an opportunity for any member to ask questions of the Streetscene Officers on any Streetscene related topic. All questions must be submitted to the Committee Officer 5 clear working days prior to the meeting.</p> <p>It was AGREED the minutes be received.</p> <p>(3) Minutes of meeting Thursday, 8 March 2016 of Public Protection Policy Development and Review Panel.</p> <p>The Chairman of the Public Protection Policy Development and Review Panel, Councillor M J Ford, JP was invited to present the minutes of the meeting held on 8 March 2016.</p> <p>Councillor Bayford asked for clarification as to where the two Air Quality Monitoring Areas were within the Borough, and was informed by the Director of Planning and Regulation that they were in Hartlands Road and Gosport Road.</p> <p>Councillor Ford also referred to the</p>		
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			<p>same minute item from the previous minutes but in relation to the Panel's question on how many Hybrid cars there were currently within the Borough. He informed that as of march 2016 there were 17 Hybrid Cars within the Borough.</p> <p>It was AGREED the minutes be received.</p>	
	Review of the Board's Work Programme		<p>The Board considered a report by the Director of Finance and Resources which reviewed the Board's work programme for 2016/17.</p> <p>Councillor Ms Pankhurst requested that the unallocated report on Universal Credit be added on to the work programme. The Head of Housing Revenue and Benefits informed the Board that a report on this will be going to the Health and Housing Panel, but at present does not feel that it needs to come before the Scrutiny Board yet as it is still in the early stages and is only being applied for a very small number of people, it is anticipated that it will be another 5 years until it is fully rolled out across the Borough. It was agreed therefore to leave the item as unallocated until such time that there is more information to report to the Board.</p> <p>It was AGREED that the work programme for 2016/17 be approved.</p>	Andrew Wannell

15 September 2016	Review of the Board's Work Programme	Review	<p>The Board considered a report by the Director of Finance and Resources which reviewed the Board's work programme for 2016/17.</p> <p>Members were invited to put forward any suggestions for any items they would like to see included. Councillor Ford stated that he would like a report providing an Update on Vanguard. The Director of Finance and Resources addressed the Board and advised them that a report on Vanguard is planned to go to the Executive at its meeting on 7 November 2016. He suggested that should any member wish to scrutinise this report then an item could be added onto the Board's work programme at a later date.</p> <p>It was AGREED that the Board's work programme for 2016/17 be approved.</p>	Completed	Andrew Wannell
	Minutes of Meetings of Policy Development and Review Panels	Review	<p>The Board was asked to receive the minutes of the Policy Development and Review Panels held since 1 May 2016.</p> <p><b>(1) Minutes of meeting Tuesday, 17 May 2016 of Planning and Development Policy Development and Review Panel</b></p> <p>The Chairman of the Planning and</p>	Completed	Andrew Wannell

			<p>Development Policy Development and Review Panel, Councillor A Mandry was invited to present the minutes of the meeting held on 17 May 2016.</p> <p>It was AGREED the minutes be received.</p> <p><b>(2) Minutes of meeting Tuesday, 19 July 2016 of Planning and Development Policy Development and Review Panel.</b></p> <p>The Chairman of the Planning and Development Policy Development and Review panel, Councillor A Mandry was invited to present the minutes of the meeting held on 19 July 2016.</p> <p>It was AGREED the minutes be received.</p> <p><b>(3) Minutes of meeting Tuesday, 24 May 2016 of Public Protection Policy Development and Review Panel</b></p> <p>The Chairman of the Public Protection Policy Development and Review Panel, Councillor M J Ford, JP was invited to present the minutes of the meeting held on 24 May 2016.</p> <p>It was AGREED the minutes be received.</p>	<p>Completed</p> <p>Completed</p>	<p>Andrew Wannell</p> <p>Andrew Wannell</p>
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			<p><b>(4) Minutes of meeting Tuesday, 26 July 2016 of Public Protection Policy Development and Review Panel</b></p> <p>The Chairman of the Public Protection Policy Development and Review Panel, Councillor M J ford, JP was invited to present the minutes of the meeting held on 26 July 2016.</p> <p>It was AGREED the minutes be received.</p>	Completed	Andrew Wannell
			<p><b>(5) Minutes of meeting Thursday, 26 May 2016 of Health and Housing Policy Development and Review Panel</b></p> <p>The Chairman of the Health and Housing Policy Development and Review Panel, Councillor B Bayford was invited to present the minutes of the meeting held on 26 May 2016.</p> <p>It was AGREED the minutes be received.</p>	Completed	Andrew Wannell
			<p><b>(6) Minutes of meeting Thursday, 21 July 2016 of Health and Housing Policy Development and Review Panel</b></p> <p>The Chairman of the Health and Housing Policy Development and Review Panel, Councillor B Bayford was</p>	Completed	Andrew Wannell

			<p>invited to review the minutes of the meeting held in 21 July 2016.</p> <p>Councillor Bayford referred to minute item 6, the Health Update. He informed the Board that he gave a brief presentation on the role of the Health and Housing Panel with regards to Health provision within the Borough, and offered to present the same presentation to the Board members as health provision has been identified by the Board previously as an issue that needs to be addressed.</p> <p>It was AGREED that:-</p> <p>(a) the minutes be received; and</p> <p>(b) the Chairman of Health and Housing provide a presentation to Board members at a briefing session to be confirmed.</p> <p><b>(7) Minutes of meeting Wednesday, 1 June 2016 of Leisure and Community Policy Development and Review Panel</b></p> <p>The Chairman of the Leisure and Community Policy Development and Review panel, Councillor Ms S Pankhurst was invited to present the minutes of the meeting held on 1 June 2016.</p>	Completed	Andrew Wannell
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			<p>It was AGREED the minutes be received.</p> <p><b>(8) Minutes of meeting Wednesday, 27 July 2016 of Leisure and Community Policy Development and Review Panel</b></p> <p>The Chairman of the Leisure and Community Policy Development and Review Panel, Councillor Ms S Pankhurst was invited to present the minutes of the meeting held on 27 July 2016.</p> <p>It was AGREED the minutes be received.</p>	Completed	Andrew Wannell
			<p>It was AGREED the minutes be received.</p> <p><b>(9) Minutes of meeting Thursday, 9 June 2016 of Streetscene Policy Development and Review Panel</b></p> <p>The Chairman of the Streetscene Policy Development and Review Panel, Councillor L Keeble was invited to present the minutes of the meeting held on 9 June 2016.</p> <p>It was AGREED the minutes be received.</p>	Completed	Andrew Wannell
			<p>It was AGREED the minutes be received.</p> <p><b>(10) Minutes of meeting Thursday, 14 July 2016 of Streetscene Policy Development and Review Panel</b></p>	Completed	Andrew Wannell

			<p>The Chairman of the Streetscene Policy Development and Review Panel, Councillor L Keeble was invited to present the minutes of the meeting held on 14 July 2016.</p> <p>Councillor Wood referred to minute item 7, Annual Report on Street Cleansing Service, and enquired as to what the Council's responsibility is with regard to the removal of weeds on the kerbside. The Director of Operations explained to the Board that the responsibility of the treatment of eradicating weeds was Hampshire County Council and that the Borough Council's responsibility is to clear up the weeds once they have been treated and have died, as part of the street sweeping service.</p> <p>Councillor Ms Pankhurst asked for her thanks to be passed to the Operations Manager and his team for the hard work and extremely quick responses to reports of street cleansing issues.</p> <p>It was AGREED the minutes be received.</p>		
<b>24 November 2016</b>	Vanguard Update	Scrutiny	The Board considered a report by the Director of Finance and Resources on an Update to the Vanguard interventions that have taken place throughout the Council.	Completed	Andrew Wannell

			<p>The Board enquired as to when the next phase is completed will all departments have been through an intervention. The Director of Finance and Resources confirmed that at the end of the next phase all services within a department will have had an intervention, but this will not apply to the whole department.</p> <p>It was AGREED that Members:-</p> <ul style="list-style-type: none"> <li>(a) noted the progress made with the Vanguard programme of interventions; and</li> <li>(b) agreed that no comments need to be made for the Executive to consider.</li> </ul>		
	Review of the Medium Term Finance Strategy	monitoring	<p>The Board considered a report by the Director of Finance and Resources which reviewed the Council's Medium Term Finance Strategy.</p> <p>The Board enquire as to whether the Spending Reserve of 5% compared with other authorities and whether it would change with changes to the economic climate. The Management and Financial Accounting Manager explained that the 5% figure is a suggested figure from CIPFA, however it is the responsibility of each authorities Section 151 Officer to determine the level set. He explained that at present they are comfortable that the 5% level was appropriate for Fareham. In regards to changes in the</p>	Completed	Andrew Wannell

			<p>economic climate, this is something that is monitored and should there be a major change then the level could be revisited.</p> <p>A question was raised regarding the Housing Capital budget and why this did not feature in the report. The Director of Finance and Resources informed the Board that the Medium term Finance Strategy is for the General Fund, and that the housing capital programme would form part of the Housing Revenue Account which is separate to this.</p> <p>It was AGREED that the Board:-</p> <ul style="list-style-type: none"> <li>(a) note the content of the report; and</li> <li>(b) agree that they have no comments on the Medium Term Finance Strategy that the Executive need to consider.</li> </ul>		
	Review of the Board's Work Programme		<p>The Board considered a report by the Director of Finance and Resources which reviewed the Board's work programme for 2016/17.</p> <p>The Director of Finance and Resources provided a verbal update to the work programme which concerned a further amendment to the one set out in paragraph 3 (i) of the report. The item titled "Presentation and questioning of,</p>	Completed	Andrew Wannell

			<p>the Executive Member for Leisure and Community” which had been removed from the 2016/17 work programme, has now been added to the January 2017 meeting.</p> <p>It was AGREED that, subject to the amendment above, the work programme for 2016/17 be agreed.</p>		
	Minutes of Meetings of Policy Development and Review Panels	Scrutiny	<p>The Board was asked to receive the minutes of the Policy Development and Review Panels held since 1 September 2016.</p> <p><b>(1) Minutes of meeting Tuesday, 6 September 2016 of Planning and Development Policy Development and Review Panel</b></p> <p>The Chairman of the Planning and Development Policy Development and Review Panel, Councillor A Mandry was invited to present the minutes of the meeting held on 6 September 2016.</p> <p>It was AGREED the minutes be received.</p> <p><b>(2) Minutes of meeting Wednesday, 7 September 2016 of Leisure and Community Policy Development and Review Panel</b></p> <p>The Chairman of the Leisure and</p>	Completed	Andrew Wannell
				Completed	Andrew Wannell

		<p>Community Policy Development and Review Panel, Councillor Ms S Pankhurst was invited to present the minutes of the meeting held on 7 September 2016.</p> <p>It was AGREED the minutes be received.</p> <p><b>(3) Minutes of meeting Thursday, 8 September 2016 of Streetscene Policy Development and Review Panel</b></p> <p>The Chairman of the Streetscene Policy Development and Review Panel, Councillor L Keeble was invited to present the minutes of the meeting held on 8 September 2016.</p> <p>It was AGREED the minutes be received.</p> <p><b>(4) Minutes of meeting Thursday, 22 September 2016 of Health and Housing Policy Development and Review Panel</b></p> <p>The Chairman of the Health and Housing Policy Development and Review Panel, Councillor B Bayford was invited to present the minutes of the meeting held on 22 September 2016.</p> <p>It was AGREED the minute be received.</p>	<p>Completed</p> <p>Completed</p>	<p>Andrew Wannell</p> <p>Andrew Wannell</p>
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			<p><b>(5) Minutes of meeting Thursday, 20 October 2016 of Streetscene Policy Development and Review Panel</b></p> <p>The Chairman of the Streetscene Policy Development and Review Panel, Councillor L Keeble was invited to present the minutes of the meeting held on 20 October 2016.</p> <p>It was AGREED the minutes be received.</p>	Completed	Andrew Wannell
<b>22 December 2016</b>	Call-in of Executive Decision No.1855: Traffic Management	Scrutiny	<p>The Board considered a report by the Head of Democratic Services which outlined the reasons given for the call-in of the Executive Decision regarding the Traffic Management Agency Agreement. The report highlighted that a number of reasons given for the call-in were matters for consideration in public, whilst others were confidential items. A number of appendices were attached to the report to further assist the Scrutiny Board in its review of the decision, all of which contained exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.</p> <p>At the invitation of the Chairman, Councillor R H price, JP, the representative of the call-in, was invited to present the publicly available reasons he had given for the call-in.</p>	Completed	Andrew Wannell / Paul Doran

			<p>Councillor R H Price, JP declared a Non-Pecuniary Interest for item 6 as he is also a Hampshire County Councillor.</p> <p>At the invitation of the Chairman, Councillor Cunningham, a representative of the call-in was invited to present the publicly available reasons he had given for the call-in.</p> <p>At the invitation of the Chairman, the Executive Leader Councillor S D T Woodward was called upon to advise the Scrutiny Board of the elements taken into account by the Executive before making its decision. The Executive Leader then answered questions put to him on the matters for discussion in public by members of the Scrutiny Board.</p> <p>The Executive Leader was thanked for his answers and was advised that he was no longer required at the meeting.</p> <p>At the invitation of the Chairman, the Executive Member for Public Protection, Councillor T M Cartwright, was called upon to advise the Scrutiny Board of the process undertaken before making its recommendation to the Executive. The Executive Member then answered questions put to him on the matters for discussion in public by members of the Scrutiny Board.</p>		
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			<p>The Executive Member was thanked for his answers and was advised that he was no longer required at the meeting.</p> <p>At this point, the Chairman moved the matters for public session had been dealt with, the meeting temporarily go into private session to allow the confidential items to be discussed.</p> <p>RESOLVED that in accordance with the Local Government Act 1972 the Public and Press be excluded from this section of the meeting on the grounds that the matters to be dealt with involve the likely disclosure of exempt information, as defined in Paragraph 3 of part 1 of Schedule 12A of the Local Government Act 1972.</p> <p><b>Private Session</b></p> <p>The Director of Operations answered questions put to him on the confidential items by members of the Scrutiny Board.</p> <p>At this point, the meeting moved back into <b>Public Session</b>.</p> <p>The Chairman confirmed that having considered all the reasons given for the call-on, the Scrutiny Board now had to consider its options as set out in the</p>		
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			<p>report, that being either:</p> <ul style="list-style-type: none"><li>(a) to accept the decision made by the Executive, in which case the decision can be implemented; or</li><li>(b) to request that the Executive reconsiders the decision, giving reasons for such a request.</li></ul> <p>A motion was proposed and seconded to request that the Executive reconsider their decision and specifically:</p> <ul style="list-style-type: none"><li>1) to explore further options in order to keep the service at Fareham Borough Council; and</li><li>2) to negotiate with Hampshire County Council to retain the current criteria for the issuing of Traffic Regulation Orders.</li></ul> <p>Upon being put to the vote, the motion was declared NOT CARRIED (2 members voting in favour; 6 against and 1 abstention)</p> <p>A further motion was proposed and seconded to accept the decision made by the Executive and to allow the decision to be implemented which when being put to the vote was declared CARRIED. (6 members voting in favour and 3 against).</p> <p>RESOLVED that the Scrutiny Board</p>		
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			<p>accept the decision made by the Executive and to allow the decision to be implemented to:</p> <ul style="list-style-type: none"> <li>(a) approve the termination of the current traffic management agreement with Hampshire County Council; and</li> <li>(b) continue funding the provision of deploying speed limit reminder signs with a budget of £8,000 per annum.</li> </ul>		
<b>31 January 2017</b>	Preliminary Overall Review of Work Programme 2016/17 and Draft Work Programme 2017/18		<p>The Board considered a report by the Director of Finance and Resources which reviewee the Board's work programme for the current year 2016/17, and asked members to consider the work programme for 2017/18.</p> <p>The Chairman drew member's attention to Appendix B of the report which contained a list of organisations which help to support the delivery of public services within the Borough, and asked if there were any of the listed organisations that the Board would like to invite to a future meeting. Councillor Cunningham suggested that a presentation from 2 saints would be beneficial to the Board especially in light of the recent Public Spaces Protection Order that the Council has introduced in the Town centre. The Director of</p>	Completed	Andrew Wannell

			<p>Finance and Resources addressed the Panel and suggested that he meet with Councillor Cunningham to draft a scoping report which can be brought back to the Board for agreement on the information that the Board would like 2 Saints to provide to them.</p> <p>Councillor Cunningham also suggested that a presentation on PUSH could be useful for the Board. The Director of Finance and Resources explained that PUSH has its own Scrutiny arrangements and as a result did not feel that it would be appropriate to invite them to the Board. The Director of Planning and Regulation advised that he would speak to Councillor Cunningham after the meeting regarding this.</p> <p>It was AGREED that Members:-</p> <ul style="list-style-type: none"><li>(a) agreed the current work programme for 2016/17;</li><li>(b) give initial consideration for items for the 2017/18 work programme; and</li><li>(c) in addition to the scoping report for 2 Saints give further consideration for any other external review they may wish to carry out in 2017/18.</li></ul>		
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	<p>Presentation by, and Questioning of, the Executive Member for Leisure and Community</p>		<p>The Board received a presentation by the Executive Member for Leisure and Community on the performance of the services within the Leisure and Community portfolio over the past two years, and on future plans. The presentation included details on:-</p> <ul style="list-style-type: none"> <li>• Finances (Revenue and Capital Budgets)</li> <li>• Leisure Centres</li> <li>• Play Area Improvement Programme</li> <li>• Community Centres</li> <li>• Westbury Manor Museum</li> <li>• Leisure and Town Centre Events</li> <li>• Community Funding</li> <li>• Sports Club Liaison</li> <li>• Community Service Level Agreements</li> <li>• Youth Facilities</li> <li>• Y CAT meetings</li> <li>• Defibrillator Scheme</li> <li>• Countryside Ranger Service</li> <li>• Ferneham Hall</li> <li>• Key Projects</li> </ul> <p>The Executive Member for Leisure and Community answered members' questions concerning the presentation.</p> <p>It was AGREED that the Executive Member for Leisure and Community be thanked for her very informative presentation.</p>	<p>Completed</p>	<p>Paul Doran</p>
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	<p>Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2017/18</p>		<p>The Board considered a report by the Director of Finance and Resources on the Finance Strategy, Capital Programme, Revenue Budget and Council Tax for 2017/18.</p> <p>It was AGREED that Members:-</p> <ul style="list-style-type: none"> <li>(a) noted the content of the report;</li> <li>(b) do not have any comments or proposals to refer to the Executive at its meeting on 6 February 2017.</li> </ul>	<p>At the meeting of the Executive on 6 February 2017:</p> <p><u>Minute 10 (2) - Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2017/18</u></p> <p>RESOLVED that the Executive approved and recommends to the meeting of the Council to be held on 24 February 2017:-</p> <ul style="list-style-type: none"> <li>(a) the capital programme and financing of £63,686.000;</li> <li>(b) an overall revised revenue budget for 2016/17 of £8.903,300;</li> <li>(c) a revenue budget for 2017/18 of £8,616,700; and</li> <li>(d) a council tax for Fareham Borough council for 2017/18 of £150.22 per band D property, which represents a £5.00 increase</li> </ul>	<p>Andrew Wannell</p>
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				when compared to the current year and is within referendum limits.	
	Housing Revenue Account Budget and Capital Plans 2017/18		<p>The Board considered a report by the Director of Finance and Resources on the Housing and Revenue Account budget and Capital Plans for 2017/18.</p> <p>It was AGREED that members:-</p> <p>(a) note the content of the report; and</p> <p>(b) do not have any comments or proposals to make to the Executive at its meeting on 6 February 2017.</p>	<p>At the meeting of the Executive on 6 February 2017:</p> <p><u>Minute 10(1) – Housing Revenue Account Budget and Capital Plans 2017/18</u></p> <p>RESOLVED that the Executive agrees to recommend to Council that:-</p> <p>(a) rents be approved for Council Dwellings as set out in paragraph 11 with effect from 03 April 2017;</p> <p>(b) rents for Council garages be increased by 6.2% with effect from 03 April 2017;</p> <p>(c) discretionary fees and charges be</p>	Kevin Golledge / Andrew Wannell

				<p>increased with effect from 03 April 2017;</p> <p>(d) the revised budget for 2016/17 be approved;</p> <p>(e) The base budget for 2017/18 be approved;</p> <p>(f) The capital programme and financing for 2016/17 to 2020/21 be approved; and</p> <p>(g) Annual budgets and assumptions are set with the aim of ensuring sufficient surpluses are held to repay debt on the date of maturity of each loan.</p>	
	Receive Minutes of Meeting of Policy Development and Review Panels	Review	<p>The Board was asked to receive the minutes of the Policy Development and Review Panels held since 1 November 2016.</p> <p><b>(1) Minutes of meeting Tuesday, 8</b></p>		

			<p><b>November 2016 of Planning and Development Policy Development and Review Panel</b></p> <p>The Chairman of the Planning and Development Policy Development and Review Panel, Councillor A Mandry was invited to present the minutes of the meeting held on 8 November 2016.</p> <p>It was AGREED the minutes be received.</p>	Completed	Andrew Wannell
			<p><b>(2) Minutes of meeting Wednesday, 9 November 2016 of Leisure and Community Policy Development and Review Panel</b></p> <p>The Chairman of the Leisure and Community Policy Development and Review Panel, Councillor Ms S Pankhurst was invited to present the minutes of the meeting held on 9 November 2016.</p> <p>It was AGREED the minutes be received.</p>	Completed	Andrew Wannell
			<p><b>(3) Minutes of meeting Tuesday, 15 November 2016 of Public Protection Policy Development and Review Panel</b></p> <p>The Chairman of the Public Protection Policy Development and Review Panel,</p>	Completed	Andrew Wannell

			<p>Councillor M J Ford, JP was invited to present the minutes of the meeting held on 15 November 2016.</p> <p>It was AGREED the minutes be received.</p> <p><b>(4) Minutes of meeting Thursday, 17 November 2016 of Health and Housing Policy Development and Review Panel</b></p> <p>The Chairman of the Health and Housing Policy Development and Review panel, Councillor B Bayford was invited to present the minutes of the meeting held on 17 November 2016.</p> <p>It was AGREED the minutes be received.</p>	Completed	Andrew Wannell
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## SCRUTINY BOARD – DRAFT WORK PROGRAMME 2017/18

DATE	SCRUTINY BOARD ITEM
18 May 2017	Review of Work Programme 2017/18 Receive Minutes of Meetings of Policy Development and Review Panels
29 June 2017	Review of Work Programme 2017/18 Presentation by, and questioning of, the Executive Member for Policy and Resources Receive Minutes of Meetings of Policy Development and Review Panels
14 September 2017	Review of Work Programme 2017/18 Receive Minutes of Meetings of Policy Development and Review Panels
23 November 2017	Review of Work Programme 2017/18 Presentation by, and questioning of, an Executive Member for Public Protection Review of the Medium Term Finance Strategy Receive Minutes of Meetings of Policy Development and Review Panels
11 January 2018	Preliminary Review of Work Programme 2017/18 and Draft Work Programme 2018/19 Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2018/19 Housing Revenue Account Budget and Capital Plans 2018/19 Receive Minutes of Meetings of Policy Development and Review Panels
22 March 2018	Final Review of Work Programme 2017/18 and Draft Work Programme 2018/19 Presentation by, and questioning of, an Executive Member for Streetscene Receive Minutes of Meetings of Policy Development and Review Panels

Items to be assigned:

Presentation by Two Saints

Review of Corporate Strategy and Corporate Priorities

**FAREHAM BOROUGH COUNCIL**

**POLICY FRAMEWORK**

Under the Constitution, the plans and strategies to be adopted or approved by the full Council are:-

- (a) Sustainable Community Strategy;
- (b) Housing Strategy;
- (c) Food Safety Service Plan;
- (d) Licensing Policy;
- (e) Development Plan:
  - Fareham Core Strategy
  - Fareham Borough Local Plan Review 2000
- (f) Community Safety Strategy;
- (g) Corporate Strategy.